



PORT OF CHELAN COUNTY
Board of Commissioners
Special Meeting Minutes
238 Olds Station Rd, Suite A, Wenatchee, WA 98801
 October 11th, 2011
11:00 am

Present: JC Baldwin, President
 Michael H. Mackey, Vice President
 Craig N. Larsen, Secretary
 Mark Urdahl, Executive Director
 Laura Jaecks, CTC & Capital Projects Manager
 Aimee Pope, Marketing & Communications Manager
 Raylene Dowell, Property & Facilities Manager
 Judy Bradford, Director of Business Operations
 Kathleen Knappert, Staff Assistant

Commission President JC Baldwin called the meeting to order at 11:00 am.

Laura Jaecks distributed a copy of the potential contract with Avidex Industries, LLC for a High Definition (HD) Video Conferencing upgrade. She stated the contract is a standard Small Works contract. Jaecks reviewed main points of the contract. The work to be performed shall commence on or before October 24, 2011 and completed on or before November 18, 2011. The HD upgrade will be performed in the 4 divisible classroom environments located on the east side of the facility, and additional work will be done in the production area. Jaecks continued to review the proposed contract and project, and discussion ensued.

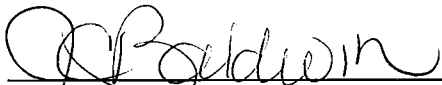
Judy Bradford stated that on April 15, 2010, the Port Board of Commissioners adopted Resolution No. 2010-07 documenting the Port's findings of the existence of a sole source for the purposes of qualifying an exemption from public bidding requirements; and contracting with Avidex Industries, LLC.

Motion No.	10-01-11
Moved By:	Michael H. Mackey
Seconded by:	Craig N. Larsen
	To approve the contract with Avidex Industries, LLC in the amount of \$243,714.62 plus WSST for the High Definition Video Conferencing upgrade at the CTC as presented and authorize the Executive Director to sign the contract.

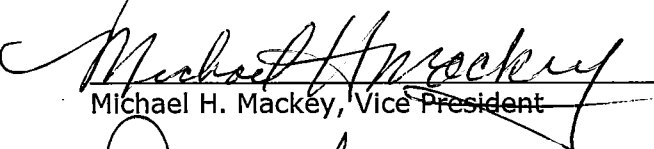
Motion carried unanimously.

Meeting was adjourned at 11:20 am.
 Signed and dated this 26th day of October, 2011.

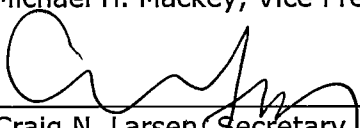
PORT OF CHELAN COUNTY



 JC Baldwin, President



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JCB  MHM  CNL 