



**“Special Meeting”**  
**Board of Commissioners Port of Chelan County**  
**Joint Session with Port of Douglas County**  
**Meeting Minutes**  
**238 Olds Station Rd, Suite A, Wenatchee, WA 98801**  
**June 9<sup>th</sup>, 2008**  
**2:00 pm**

**Present:**

|  |   |
|--|---|
| <b>Port of Chelan County</b>                     | Dayle Rushing, Property/Risk Manager    |
| JC Baldwin, Vice President                       | Judy Bradford, Recording Secretary      |
| Michael H. Mackey, Secretary                     | Pat Moore, Airport Manager              |
| Mark Urdahl, Executive Director                  | Ron Russ, Airport Operations Supervisor |
| Pete Fraley, Legal Counsel                       |   |
| <b>Port of Douglas County</b>                    |   |
| Mark Spurgeon, Commissioner                      | Pat Haley, Director                     |
| Jim Huffman, Commissioner-via conference call    | Mandy McCaw, Recording Secretary        |
| Alan Loeb sack, Commissioner-via conference call |   |

The special meeting of the Port of Chelan County Board of Commissioners was called to order by Commission President JC Baldwin at 2:05 pm. Commissioner Baldwin noted that Commission Craig Larsen was representing the Port at the AAE Conference in New Orleans and was not joining today’s special session. Commissioner Larsen’s absence is excused.

Port of Douglas County Commission President Mark Spurgeon called the Port of Douglas County Board of Commissioners meeting to order at 2:06 pm. Commissioners Alan Loeb sack and Jim Huffman joined the meeting via conference call.

**Consent Agenda\***

The consent agenda was presented for consideration.

|                   |   |
|-------------------|---|
| <b>Motion No.</b> | <b>06-05-08</b>   |
| Moved By:         | Michael H. Mackey   |
| Seconded By:      | JC Baldwin  |
|                   | To approve the consent agenda consisting of the FAA Grant Offer #3-53-0013-008 to Lake Chelan Airport for an automated weather observation system (AWOS). Motion carried. |

**Joint Session with Port of Douglas County**

The joint Commission session with the Port of Douglas County was called to order at 2:07 pm by Douglas County Port Commissioner Mark Spurgeon.

**Pangborn Airport**

**Security Fence Project Bid Award\***

Pat Moore reported there is a change in the lowest bidder for the project. A subcontractor did not qualify due to the lack of certification and experience required by the manufacturer for installation which would run the risk of voiding the manufacturer’s warranty. The sub contractor has begun the process of certification, but this would have been the first job. Plus this part of the bid (Schedule B) is over an acceptable amount.

Airport staff recommends acceptance and award of Schedule A portion only of the Security Fence Project for a total of \$286,545.06 to the Northwest Fence Company. Commissioner Michael Mackey so moved and the acceptance and award of Schedule A of the Security Fence Project were unanimously approved by the Commissioners of both ports.

Pat Moore explained that Schedule B of the security fence project cannot be awarded by separately at this time. However, if grant funding is received in fourth quarter of this year, schedule B will go out for bid then.

JCB CNL ea MHM

**Taxiway B Design Consultant Contract Award\***

Pat Moore requested authorization to sign a contract with USKH in the amount of \$95,782 for the Taxiway B design work. Commissioner Mackey moved to authorize the Airport Manger to sign the design contract with USKH on the Taxiway B in the amount of \$95,782 with the motion unanimously approved by the Commissioners of both ports.

**Bid Authorization for Access Controls for Terminal Building\***

Pat Moore requested authorization to go to bid for the access controls for the airport terminal building. The cost estimate was submitted to the commissioners prior to the meeting.

Commissioner Baldwin moved to authorize the Airport Manager to go to bid for access controls for the Pangborn Airport terminal building with the motion unanimously approved by the Commissioners of both ports.

**Executive Session**

The joint session recessed to an Executive Session to discuss real estate matters at 2:25 pm. The joint session reconvened to regular session at 3:20 pm.

The Port of Chelan County Board of Commissioners took the following action immediately following the executive session:

**Snyder Property Transaction\***

**Motion No. 06-06-08**  
Moved By: Michael H. Mackey  
Seconded By: JC Baldwin  
To approve the Fifth Addendum to the Snyder Land Holdings, LLC purchase and sale agreement as presented and to authorize the Airport Manager to sign. Motion carried.

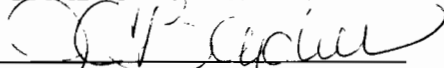
**Motion No. 06-07-08**  
Moved By: Michael H. Mackey  
Seconded By: JC Baldwin  
To authorize the Airport Manager to sign all the closing documents associated with Snyder Land Holdings, LLC purchase including the Statutory Warranty Deed, Orchard Management Agreement, and access and underground utilities agreements. Motion carried.

After some discussion, the Port of Douglas County Board of Commissioners tabled action on the Snyder property transaction until its next Commission meeting regularly scheduled for Wednesday, June 11th.

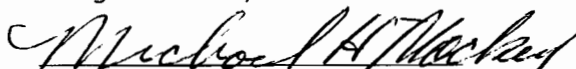
The joint Commission meeting adjourned at 3:22 pm.

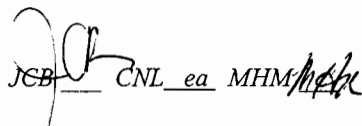
Dated and approved this 18<sup>th</sup> day of June, 2008.

**BOARD OF COMMISSIONERS**

  
JC Baldwin, President

Excused Absence  
Craig N. Larsen, Vice President

  
Michael H. Mackey, Secretary

  
JCB CNL ea MHM